

WilliamOnWeb Inc. CHARITABLE QUALIFICATION FORM

To: WilliamOnWeb Inc.
917 West 22nd Avenue
Vancouver BC Canada V5Z 2A2

Telephone: 1-604-731-6832
Fax Number: 1-604-731-1369

From (name of official): _____ Date Sent: _____

Position: _____

Mailing Address: _____ (no Post Office or other box numbers)
_____ Prov/St _____ Postcode/Zip _____

Number of pages including this one: ____ Your Phone: _____ Fax Number: _____

Order Confirmation number (if your organization has already placed an order): _____

About this Charity Qualification Form:

To offer you a charitable organization discount, WilliamOnWeb Inc. must verify your organization's eligibility and charitable tax status. Processing of this paperwork may take up to 2-3 weeks. Please do not mail or fax this form and documentation more than once during this time.

To begin the qualification process, please follow these three steps:

1) *Fill out this form and send it by fax to 1-604-731-1369 or mail to WilliamOnWeb Inc. as above.*

Organization Name: _____

Taxation Id: US Federal EIN or Canadian CRA BN: _____

Organization Email: _____ Phone: _____

2) *Include with your form a copy of this documentation (based on your organization type):*

U.S. Nonprofit theatre groups with 501 (C)(3) status: Page 1 of your IRS 501 (C)(3) Determination Letter. Please do not send any documents required by your state.

Canadian Nonprofit theatre groups with Charitable status: Page 1 of your Confirmation of Registration Letter from the Canada Revenue Agency.

3) *Does the organization name and address entered in your order match those in your official documentation?* *Yes*; *No*. If your response is No, please also include a short letter on your organizational letterhead listing both names and/or addresses and explaining the difference. Please use one of the following samples as a guide when composing your letter:

"My organization's documented name and address (Law Firm Off-Shelf Non-Profit Organization, 321 Street Road Avenue, Big City AZ USA 23456) differs from our present name and address (Huge Oil Foundation, 123 Avenue Road, Anytown AZ USA 12345) for the following reasons: Our future name had not been determined when our lawyers initially applied for 501 (C)(3) status, nor had our present headquarters been built yet. We changed our name in 2004 (Change of Name documentation attached) and moved here in 2005."

"My organization's documented address (Tiddly Theatre, 456 Main St, Eastbank BC V4Z 3A3) differs from our present address because we were registered in our original rented space but moved in 1994 to our own building next door (Tiddly Theatre, 452 Main St, Eastbank BC V4Z 3A3)"

"Signed: _____

"Position: _____